

INVITATION TO TENDER

TENDER No. BHC 01-2018/2019

SUPPLY AND IMPLEMENTATION OF AN ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM (EDRMS) FOR BHC

The Botswana Housing Corporation invites tender proposals from duly registered companies with **PPADB Code 120 ICT Systems and Management Services, Sub code 01 Systems Development Services and Maintenance Services or Code 120 ICT Systems and Management Services, Sub code 09 Imaging, Data Capturing and Migration Services**

1. Tender documents containing details of the requirements are available for collection from Tuesday 8th May 2018 at the following address:

**Procurement Section, Office 306/7
Botswana Housing Corporation
Head Office
Plot 4773 Cnr Mmaraka & Station Road
Gaborone, Botswana**

Telephone: 3605100

Business hours are 0730hrs to 1630hrs (Mondays to Fridays)

2. Telegraphic, telephone, facsimile, email or any form of electronic tenders will not be considered.
3. Tenders shall be **HAND delivered** to the address stated in (1) above and shall be clearly marked;

“TENDER BHC 01- 2018/19 SUPPLY AND IMPLEMENTATION OF AN ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEMS (EDRMS) FOR BHC”

4. All tenders must be submitted not later than **0900hrs on Thursday 7th June 2018**
5. A non refundable deposit of BWP336.00 will be required upon collection of the Tender documents. All such payments shall be made by CASH or bank guaranteed cheques in favour of the **Botswana Housing Corporation**.



Botho



Excellence



Innovation



Transparency



Teamwork