



BOTSWANA HOUSING CORPORATION
Lease Application Form (Company)

Revision No.: 00

BHC/RO/EST-PR04/F02

Applicant's Particulars

Name of Company _____
 Registration Number _____
 Postal Address _____
 Physical Address _____
 Telephone _____ Fax _____
 Cellphone 1 _____ 2 _____
 E-mail Address _____
 Contact Person _____ Position _____

Name of Directors

Names 1 _____ 2 _____
 Residence _____
 Postal Address _____
 Telephone _____
 Cellphone _____

Name of Major Shareholders

Names 1 _____ 2 _____
 Residence _____
 Postal Address _____
 Telephone _____
 Cellphone _____
 Number of Shares _____

Applicant can apply to maximum of five(5) properties

Preferred house type by priority (**Choose only 2 options**) (1 as first preference and 2 as second preference)

House number 1	House type 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	House type 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
House number 2	House type 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	House type 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
House number 3	House type 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	House type 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
House number 4	House type 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	House type 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
House number 5	House type 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	House type 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Representative's Name _____

Representative's Signature _____

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

COMPANY STAMP

Effective Date: 2021/02/22

FOR OFFICIAL USE ONLY

OFFICIAL STAMP

Date and Time Application Received

Date

Time HOURS

Administration / Application Fee **P**

Eligibility Vetting

(a) Are Requirements as per advertisement met? Yes No
(b) Is the Applicant renting (or has rented) a BHC property? Yes No

House No. _____ Town/Village _____

Rental status _____ Date house/flat vacated

Reason for vacating _____

(c) Has Applicant purchased a BHC property? Yes No

Plot/Unit No. _____ Location _____

Sale Date Sale Category _____

Assessing Officer _____ **Signature** _____

Date

Credit Control Officer _____ **Signature** _____

Date

Plots Offered Details

Plot/House Number	House Type	Monthly rent
1 _____	_____	P _____
2 _____	_____	P _____
3 _____	_____	P _____
4 _____	_____	P _____
5 _____	_____	P _____

Location _____ **Town/Village** _____

Allocations' Chairperson _____ **Signature** _____

Date

Attachments to be submitted

- (1) Certified copy of Company Certificate of Incorporation (2) Certified copies of Share Certificates (3) Form 2
- (4) Certified copies of valid Identity Cards (Omang) for Shareholders, and Naturalisation Certificates if born outside Botswana
- (5) Company resolution on renting BHC property (6) Latest six months bank statement (7) Tax clearance certificate

